

Charity Registration No. 1107896

Company Registration No. 05305203 (England and Wales)

**BASILDON MIND (LIMITED BY GUARANTEE)
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2015**

BASILDON MIND (LIMITED BY GUARANTEE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Ms L Ogilvy-Webb A Plant H Cormack Ms M Plant S Chalk R Chalk R Tyler Ms A Chapman Z Piechowka Mrs G Bates Ms S V Hopkins
Secretary	Mr R Tyler
Charity number	1107896
Company number	05305203
Registered office and principal office	440/442 Whitmore Way Basildon Essex SS14 2EZ
Auditors	Maynard Heady LLP Matrix House 12-16 Lionel Road Canvey Island Essex SS8 9DE
Bankers	HSBC 33 Town Square Basildon Essex SS14 1BA
Solicitors	Martin Nossel & Co 10 - 12 Southernhay Basildon Essex SS14 2EZ
Chief executive	Mrs S C Chesney

BASILDON MIND (LIMITED BY GUARANTEE)

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BASILDON MIND (LIMITED BY GUARANTEE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2015

The Trustees present their report and accounts for the year ended 31 March 2015.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

Basildon Mind is a company limited by guarantee incorporated on 6 December 2004 and is governed by its Memorandum and Articles dated 24 November 2004. .

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Ms L Ogilvy-Webb

A Plant

H Cormack

Ms M Plant

S Chalk

R Chalk

R Tyler

Ms A Chapman

Z Piechowka

Mrs G Bates

Ms S V Hopkins

(Appointed 21 October 2014)

Members nominate trustees and elect office-bearers at the Annual General Meeting. The Board which acts as Executive Committee may co-opt individuals as necessary in the course of the year. Recruitment of trustees particularly for specialised skills may be undertaken through the offices of the Council for Voluntary Services.

A programme of training has been established to ensure new trustees are aware of the structure of the organisation, the committee and decision-making process, legal obligations and financial management. Trustees are involved in financial forecasting and monitoring arrangements and detailed policies and procedures. Use of appropriate training material and courses is encouraged.

The board of trustees which can have up to 20 members administers the charity. The board meets approximately every six weeks. There is a workers' management committee, a fund-raising committee and an organisational sub-committee which covers detailed examination of matters concerning the organisation and finance. A Chief Executive is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations the Chief Executive has delegated authority for overseeing the activities of the organisation and for employment matters.

While the charity works in close consultation with the objectives of its principal funders, Health Service Clinical Commissioning Groups and Council Social Services, these bodies do not nominate trustees or board members.

Basildon Mind is affiliated to National Mind, sharing its objectives and campaigning aims. The trustees at Basildon Mind are free to make their own decisions, while due regard is given to overall strategies. The quality standards introduced by National Mind have been implemented.

The trustees have overall responsibility for ensuring that the charity has appropriate systems of controls, financial and otherwise. Procedures are in place to assess business risks and to implement risk management strategies. This involves regular identification of the types of risk the charity faces, prioritising them in terms of potential impact and likelihood of occurrence, and identifying means of mitigating the risks.

BASILDON MIND (LIMITED BY GUARANTEE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

Objectives and activities

The principal purpose of the charity is to provide residential, day care and community support services to persons within the community with mental health difficulties. The organisation achieves these objectives by offering a wellbeing service, a counselling service, an advocacy service and supported accommodation.

The mental health activities of the charity can be defined as follows:

Mental Health Services

This covers various services provided on behalf of Essex County Council Social Services and Clinical Commissioning Groups throughout Basildon District and South Essex.

Housing Project

The organisation operates four homes and three apartments for the accommodation of people with mental health difficulties.

Volunteers

The charity is grateful to the volunteers who have given their time to the many services we offer and congratulates all those who organised and assisted in all fundraising efforts throughout the period. The largest group of volunteers is represented by qualified counsellors who offer free/low cost counselling to those in need. Without them, this service could not function. There is voluntary support in the wellbeing service, supplementing the mostly part-time paid staff. Most areas of operation have some volunteer support and both members of the finance team are volunteers. The costs of fundraising are very low in relation to the income produced, which is mainly directed towards the young persons free counselling service, as it enjoys little in the way of statutory funding.

Public Benefit

The trustees confirm that they have complied with the duty of Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

In carrying out the activities above the trustees consider that Basildon Mind achieves significant benefits on behalf of service users and the community at large. There is ample evidence of this in feedback from service users in questionnaires, meetings and forums.

BASILDON MIND (LIMITED BY GUARANTEE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

Achievements and performance

Review of Past Year Activities and Plans for the Future

Our Drop-in Day Care service was re-named the Wellbeing Centre, providing support over the year for some 300 people despite severe funding cut-backs by the NHS in the previous year. Members attended groups and courses and were also offered help outside of the Centre. Additional volunteers were recruited. Two students helping out on separate occasions worked hard and formed good relationships. For staff, volunteers and members this has been a stressful year because of uncertainties arising from the transition in funding to personal health budgets. These discussions were protracted and it was not until the very end of the year when NHS funding ceased that early indications revealed that only a fraction of the necessary funds would be forthcoming.

It seems relevant to add that our hopes for the future of the Wellbeing Centre were confounded as it became clear as information slowly trickled through that the premises and staff at Valerie Lodge could not be sustained. The cost to our organisation is substantial and would have been more easily accommodated had the necessary financial details been provided by the NHS in January 2015, when our funding was still in place. The Government's proposals regarding personal health budgets were generally well received, but the implementation appears to have had the effect of closing Day Care centres up and down the country. This will undoubtedly increase greatly the pressures on psychiatric wards and seems remarkably counter-productive. On the positive side, we shall explore such opportunities as may arise to offer Wellbeing services in our premises funded by personal health budgets.

In the housing project, further extensive refurbishment of bathrooms and kitchens has taken place. Gardens are being well maintained by a new gardener. We currently have 13 residents and 2 vacancies, one resident having gone into residential care due to health issues. A closer working relationship has been forged with Basildon Council, and networking with other Agencies has continued. On the financial side, meetings with Council personnel have clarified the expectations of which costs the Council will cover and which the residents are expected to fund. The housing manager continues to facilitate meetings with patients in psychiatric hospital wards, listening to complaints and comments to be dealt with locally, and where necessary referred to SEPT.

Our Chief Counsellor reports a year of mixed experiences. IAPT Counselling (Improving Access to Psychological Therapies) restarted in June 2014 with a new team, and a grant from IAPT replaced our sliding scale service for adults so that free counselling could again be offered. The data collected has been altered to comply with IAPT requirements, and results measure some very rewarding feedback. Due to a lack of sufficient funding it became necessary to close the applications for free youth counselling in November, but we have worked through the many young people on the waiting list. The service will restart when adequate funding is received. Three therapeutic workshops were run for Wellbeing Centre clients. A weekly support group commenced in May for learners on Mental Health at the Life Skills College on a weekly basis. This successful venture has resulted in a monthly donation towards youth counselling.

A joint effort by several Essex Minds to bid for the new Independent Mental Health advocacy service was not successful, and the present contract ended in June 2014. We continue to provide forensic advocacy services.

Our Quality Standards manager, Basi, dealt satisfactorily with the complex requirements of National Mind's lengthy questionnaire. Unfortunately we were informed that she had contracted cancer, necessitating a lengthy period of treatment. We learned with great sadness after our year end that Basi was lost to us. Her commitment was exemplary and she will be greatly missed.

Suitable premises have been finally secured to enable the opening of a charity shop at Eastwalk in Basildon, which also offers office space above. The necessary preparations for refurbishment are under way, legal completion having taken place in March.

BASILDON MIND (LIMITED BY GUARANTEE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

Our Chief Executive, Sheila Chesney, announced her intention to retire at the end of July. Sheila has maintained an astonishing network of contacts in the field of mental health and social security as well as being a qualified counsellor. She has fought valiantly over the years on behalf of our service users and members to expand and improve on services offered. Office life can be interrupted by extraordinary events, such as when Sheila faced down a disturbed character who was intent on throwing around heavy items of furniture and when she 'talked down' another individual who locked himself in a room with a piece of rope and declared his intention to hang himself. Through good times and bad, Sheila has been the rock at the centre of Basildon Mind. We wish her a long, happy and well-deserved retirement.

Financial review

Termination of contracts from local councils and demands for severe cost reductions by the NHS resulted in a loss of some £60k in the financial year. In view of the continuing restraints on funding the Trustees continue to examine possible opportunities of a beneficial merger with another branch of Mind.

As of 31 March 2015 we are fortunate to have reserves we consider to be adequate for our needs at present and in the immediate future - these are intended to cover inevitable delays in receipt of statutory funding, interruptions to cash flow, and to enable us to launch new projects in anticipation of guaranteed income. All surplus funds are retained on cash deposit, no investments are held. Appropriate attention is given to risk.

The charity's accounting system is geared to the separation of income and expenditure for each activity. Budgets for the forthcoming year are where necessary agreed with funders and are otherwise set, allowing for any planned expansion of service provision. Any likely cessation or shortfall in funding is assessed and remedial action proposed. Monitoring of actual receipts and expenditure is ongoing with regular reports to trustees/board members.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

Auditors

A resolution proposing that Maynard Heady LLP be reappointed as auditors of the company will be put to the members.

On behalf of the board of Trustees

.....
H Cormack

Trustee

Dated:

BASILDON MIND (LIMITED BY GUARANTEE)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees, who are also the directors of Basildon MIND (Limited by Guarantee) for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BASILDON MIND (LIMITED BY GUARANTEE)

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF BASILDON MIND (LIMITED BY GUARANTEE)

We have audited the accounts of Basildon MIND (Limited by Guarantee) for the year ended 31 March 2015 set out on pages 8 to 19. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the Trustees, who are also the directors of Basildon MIND (Limited by Guarantee) for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the accounts are prepared is consistent with the accounts.

BASILDON MIND (LIMITED BY GUARANTEE)

INDEPENDENT AUDITORS' REPORT (CONTINUED)

TO THE MEMBERS OF BASILDON MIND (LIMITED BY GUARANTEE)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Mr Ian Simpson FCA (Senior Statutory Auditor)
for and on behalf of Maynard Heady LLP

Chartered Accountants
Statutory Auditor

Matrix House
12-16 Lionel Road
Canvey Island
Essex
SS8 9DE

Dated:

BASILDON MIND (LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2015

	Notes	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
<u>Incoming resources from generated funds</u>					
Donations and legacies	2	19,400	-	19,400	35,201
Activities for generating funds	3	2,579	-	2,579	781
Investment income	4	846	-	846	3,770
		<u>22,825</u>	<u>-</u>	<u>22,825</u>	<u>39,752</u>
Incoming resources from charitable activities	5	366,967	2,000	368,967	411,460
Total incoming resources		<u>389,792</u>	<u>2,000</u>	<u>391,792</u>	<u>451,212</u>
<u>Resources expended</u>					
Costs of generating funds					
Fundraising trading: costs of goods sold	3	375	-	375	-
Net incoming resources available		<u>389,417</u>	<u>2,000</u>	<u>391,417</u>	<u>451,212</u>
Charitable activities					
Drop in day care centre		157,932	-	157,932	181,968
Counselling		87,284	2,000	89,284	72,559
Housing project		117,684	-	117,684	123,720
Advocacy		32,583	-	32,583	50,404
Total charitable expenditure		<u>395,483</u>	<u>2,000</u>	<u>397,483</u>	<u>428,651</u>
Governance costs		53,981	-	53,981	28,583
Total resources expended		<u>449,839</u>	<u>2,000</u>	<u>451,839</u>	<u>457,234</u>
Net expenditure for the year/ Net movement in funds		<u>(60,047)</u>	<u>-</u>	<u>(60,047)</u>	<u>(6,022)</u>
Fund balances at 1 April 2014		308,849	-	308,849	314,871
Fund balances at 31 March 2015		<u>248,802</u>	<u>-</u>	<u>248,802</u>	<u>308,849</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BASILDON MIND (LIMITED BY GUARANTEE)

BALANCE SHEET

AS AT 31 MARCH 2015

	Notes	2015 £	£	2014 £	£
Fixed assets					
Tangible assets	13		2,376		2,793
Current assets					
Debtors	14	34,541		5,224	
Cash at bank and in hand		230,229		309,878	
		<u>264,770</u>		<u>315,102</u>	
Creditors: amounts falling due within one year	15	<u>(10,344)</u>		<u>(9,046)</u>	
Net current assets			<u>254,426</u>		<u>306,056</u>
Total assets less current liabilities			<u>256,802</u>		<u>308,849</u>
Provisions for liabilities	16		<u>(8,000)</u>		<u>-</u>
Net assets			<u><u>248,802</u></u>		<u><u>308,849</u></u>
Income funds					
Unrestricted funds			<u>248,802</u>		<u>308,849</u>
			<u><u>248,802</u></u>		<u><u>308,849</u></u>

The accounts were approved by the Board on

.....
Ms L Ogilvy-Webb
Trustee

.....
H Cormack
Trustee

Company Registration No. 05305203

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. The expenditure includes attributable VAT if it cannot be recovered. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered, subject to conditions which have not been met at the year end date, are noted as a commitment but not accrued as expenditure.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on the appropriate basis of floor area, staff time and estimated usage.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold property	25% straight line
Fixtures and fittings (Housing)	25% straight line
Motor vehicles	25% reducing balance
Computer equipment (Valerie Lodge)	25% reducing balance

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred.

1.6 Pensions

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

1.7 Accumulated funds

Unrestricted funds can be used in accordance with the charities objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

2 Donations and legacies

	2015 £	2014 £
Donations and gifts	11,985	7,206
Grants receivable for core activities	7,415	27,995
	<u>19,400</u>	<u>35,201</u>
Donations and gifts		
Unrestricted funds:		
Housing Project donations	3,128	1,458
Drop in day care centre donations	6,359	1,132
Counselling donations	2,498	4,616
	<u>11,985</u>	<u>7,206</u>
Grants receivable for core activities		
Unrestricted funds:		
Essex County Council Social Services Joint Finance	5,415	20,000
Thurrock Unitary	2,000	7,995
	<u>7,415</u>	<u>27,995</u>

3 Activities for generating funds

	2015 £	2014 £
Activities for generating funds	2,579	781
Fundraising trading: costs of goods sold	(375)	-
Net Activities for generating funds	<u>2,204</u>	<u>781</u>

4 Investment income

	2015 £	2014 £
Interest receivable	846	3,770

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

5 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Drop in day care centre	149,834	-	149,834	186,370
Counselling	65,118	2,000	67,118	51,714
Housing project	117,663	-	117,663	120,481
Advocacy	34,352	-	34,352	52,895
	<u>366,967</u>	<u>2,000</u>	<u>368,967</u>	<u>411,460</u>

Included within income relating to Drop in day care centre are the following:

Clinical Commissioning Groups	149,834	186,370
	<u>149,834</u>	<u>186,370</u>

Included within income relating to Counselling are the following:

South Essex Mental Health Authority	2,080	2,080
Counselling fees	17,158	16,450
South Essex Partnership Trust	45,880	26,184
National Mind	-	5,000
Basildon Council	2,000	2,000
	<u>67,118</u>	<u>51,714</u>

Included within income relating to Housing project are the following:

Rental income	117,663	120,481
	<u>117,663</u>	<u>120,481</u>

Included within income relating to Advocacy are the following:

Advocacy fees	28,528	48,709
Ward meetings	5,824	4,186
	<u>34,352</u>	<u>52,895</u>

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Grant funding £	Total 2015 £	Total 2014 £
Costs of generating funds						
Fundraising trading: costs of goods sold	-	-	375	-	375	-
Charitable activities						
<u>Drop in day care centre</u>						
Activities undertaken directly	111,116	-	39,819	-	150,935	173,061
Support costs	-	-	6,997	-	6,997	8,907
Total	111,116	-	46,816	-	157,932	181,968
<u>Counselling</u>						
Activities undertaken directly	70,336	-	7,925	-	78,261	61,306
Support costs	-	-	11,023	-	11,023	11,253
Total	70,336	-	18,948	-	89,284	72,559
<u>Housing project</u>						
Activities undertaken directly	42,708	935	70,110	-	113,753	119,802
Support costs	-	-	3,931	-	3,931	3,918
Total	42,708	935	74,041	-	117,684	123,720
<u>Advocacy</u>						
Activities undertaken directly	25,064	-	5,500	-	30,564	41,637
Grant funding of activities	-	-	-	2,019	2,019	8,077
Support costs	-	-	-	-	-	690
Total	25,064	-	5,500	2,019	32,583	50,404
	249,224	935	145,305	2,019	397,483	428,651
Governance costs	53,907	-	74	-	53,981	28,583
	303,131	935	145,754	2,019	451,839	457,234

Governance costs includes payments to the auditors of £4,680 (2014 - £4,560) for audit fees.

In addition to auditors' remuneration are charges paid to the auditors in relation to non-audit services totalling £1,627 (2014 - £nil).

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

6 Total resources expended

(Continued)

Under section 105 of the Charities Act 2011, trustee indemnity insurance is purchased as part of the Mind Block insurance policy for Local Mind Groups within the terms of the 1996 agreement for Mind (The National Association for Mental Health) Limited by Guarantee - Registered Charity Number 219830.

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

7 Activities undertaken directly

	2015	2014
	£	£
Other costs relating to Drop in day care centre comprise:		
Premises	18,427	22,282
Motor expenses	2,401	1,813
Staff travel	58	115
Volunteers travel	257	615
Consultancy	981	2,699
Outings and activities	1,995	595
Charged to activities	15,700	20,200
	<u>39,819</u>	<u>48,319</u>
Other costs relating to Counselling comprise:		
Premises	985	1,060
Staff travel	133	116
Volunteers travel	1,737	1,673
Consultancy fees	70	565
Outings and activities	-	64
Charged to activities	5,000	7,950
	<u>7,925</u>	<u>11,428</u>
Other costs relating to Housing project comprise:		
Premises	50,660	57,399
Motor expenses	-	277
Staff travel	-	121
Volunteers travel	-	43
Outings and activities	-	28
Charged to activities	19,450	19,450
	<u>70,110</u>	<u>77,318</u>
Other costs relating to Advocacy comprise:		
Staff travel	-	58
Charged to activities	5,500	6,000
Grants payable	2,019	8,077
	<u>7,519</u>	<u>14,135</u>

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

8 Grants payable

	2015 £	2014 £
Advocacy	<u>2,019</u>	<u>8,077</u>

The grant to Thurrock Mind represents their share of the IMHA funding received from Essex Primary Care Trusts.

9 Support costs

	Drop in day care centre £	Counselling £	Housing project £	Total 2015 £	Total 2014 £
Communication	4,843	5,065	1,844	11,752	11,163
Premises	-	4,197	-	4,197	4,614
Other costs	2,154	1,761	2,087	6,002	8,991
	<u>6,997</u>	<u>11,023</u>	<u>3,931</u>	<u>21,951</u>	<u>24,768</u>

10 Governance costs

	2015 £	2014 £
Other governance costs comprise:		
Premises	24,501	13,003
Insurance	2,096	2,276
Communication	2,924	3,475
Staff travel	155	219
Volunteers travel	1,905	1,973
Legal fees	4,686	1,803
Auditors' remuneration	4,680	4,560
Payroll fees	1,627	1,220
Office expenses	773	817
Staff training	50	50
Subscriptions	1,679	1,734
Interest payable and similar charges	648	705
Charged to activities including staff costs	(45,650)	(53,600)
	<u>74</u>	<u>(21,765)</u>

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year, but 5 of them were reimbursed a total of £1,527 travelling expenses (2014: 7 were reimbursed £2,053).

12 Employees

Number of employees

The average monthly number of employees during the year was:

	2015	2014
	Number	Number
Direct charitable	21	21
Administration	2	2
	<hr/> 23 <hr/>	<hr/> 23 <hr/>

Employment costs

	2015	2014
	£	£
Wages and salaries	278,862	275,101
Social security costs	18,307	19,548
Other pension costs	5,962	5,942
	<hr/> 303,131 <hr/>	<hr/> 300,591 <hr/>

There were no employees whose annual remuneration was £60,000 or more.

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

13 Tangible fixed assets

	Leasehold property	Computer equipment (Valerie Lodge)	Fixtures and fittings (Housing)	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2014	8,163	2,269	9,562	24,440	44,434
Additions	-	960	-	-	960
Disposals	-	-	(4,416)	-	(4,416)
At 31 March 2015	8,163	3,229	5,146	24,440	40,978
Depreciation					
At 1 April 2014	8,163	1,866	7,577	24,035	41,641
On disposals	-	-	(4,416)	-	(4,416)
Charge for the year	-	341	935	101	1,377
At 31 March 2015	8,163	2,207	4,096	24,136	38,602
Net book value					
At 31 March 2015	-	1,022	1,050	304	2,376
At 31 March 2014	-	403	1,985	405	2,793

14 Debtors

	2015 £	2014 £
Other debtors	-	2,361
Prepayments and accrued income	34,541	2,863
	34,541	5,224

15 Creditors: amounts falling due within one year

	2015 £	2014 £
Accruals	10,344	9,046

16 Provisions for liabilities

The provision relates to dilapidation work that will be undertaken in the next accounting year following the relocation of the charity's offices to new premises.

BASILDON MIND (LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

17 Pension and other post-retirement benefit commitments

Defined contribution

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

At the balance sheet date, £nil (2014 - £752) was owed by the charity to the scheme.

	2015 £	2014 £
Contributions payable by the company for the year	5,962	5,942

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2014 £	Movement in funds		Balance at 31 March 2015 £
		Incoming resources £	Resources expended £	
Basildon Council Youth Counselling grant	-	2,000	(2,000)	-
	-	2,000	(2,000)	-

The restricted funds represent funds received for youth counselling.

19 Commitments under operating leases

At 31 March 2015 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings	
	2015 £	2014 £
Expiry date: Within one year	25,000	4,500

20 Related parties

During the year, the charity incurred costs of £nil (2014 - £2,634) to Impact for Welfare Rights Surgeries of which Ms L. Ogilvy-Webb (Director and Chair) is a partner. At the balance sheet date, the charity owed £nil (2014 - £nil) in respect of these costs.